

**Midwest Collaborative for Library Services  
Board Meeting  
Lansing Office  
1407 Rensen Street, Lansing, MI 48910  
August 17, 2011  
Minutes**

**I. Call to Order – Vice Chair Hooks called the meeting to order at 10:17 a.m.**

A. Roll Call & Accountability of Meeting Preparation

Present: Hooks, Arnett, Currie, Haka, Heidenreich, Liu, Lunsford, Robertson, Fore, Lincoln, Roethemeyer, Dykhuis

Absent: Flick, Lansdale, Logan, Mullins

Staff and visitors: Dukelow

B. Approval of the Agenda: Executive Director's Report moved section III. Motion to approve the Agenda as amended by Haka, seconded by Lansford. Motion approved.

C. Consent Agenda: Arnett noted that he received a comment on Policy 4.0 that we need to continue to improve our process. Motion to approve the Consent Agenda by Robertson, seconded by Currie. Motion approved.

**II. Ownership Linkage**

A. Discussion and proposal

Logan convened a Task Force to investigate options for increasing the Board's Ownership Linkage. The Task Force met with Eric Craymer in July and discussed the needs and mechanisms to get input from the membership. It was determined to have more discussion with the entire Board before deciding the best ways to link with owners. Because of Logan's absence, decisions about moving ahead will be tabled until the Board retreat in November.

**III. Executive Director**

A. Executive Director report: Dykhuis reported that our real estate agent has two potential prospects for the Indianapolis building although neither are very solid yet.

Dykhuis reported on the success of *The Future of Indiana Public Libraries* conference with 90 attendees. It was a great program, with Cathy De Rosa as keynote speaker followed by planning sessions, which were facilitated by Hartzell-Mika Consulting. ILF, IPLA, and MCLS will each work on follow-up, with the next steps to come at the ILF Annual Conference in Fort Wayne.

Dykhuis reported MCLS has begun to work with several Michigan academic libraries on a monographic print storage project. There are two goals: 1) identify monographs that can be safely removed from individual library collections without damaging accessibility and 2) create a distributed shared print storage system. MCLS is acting as the facilitator for the project.

- B. FY2012 Budget review  
Dykhuis reported on recent developments that will have an impact on FY2012 and FY2013 budgets. All areas of the budget will be scrutinized in order to keep expenses below revenue.

#### **IV. Board Operation**

- A. Board meeting frequency  
The Board discussed the number and length of meetings. Various options were explored. Further discussion was tabled until the annual retreat when the calendar for 2012 is set.
- B. Nominating committee report  
The slate for 2012 will be as follows:  
Indiana Academic: Janet Fore, St. Mary's College  
Indiana Special: Patty Lunsford, Franciscan St. Elizabeth Health  
Michigan K12 School: Margaret "Gigi" Lincoln, Lakeview High School  
Michigan Public: Lise Mitchell, Chippewa River District Library  
Michigan Research: Bryan Skib, University of Michigan
- C. Annual meeting agenda review  
The Board reviewed the annual meeting agenda, which is on October 6. For the first time, the meeting will be webcast so members need not travel to Lansing to hear the presentations, although electronic participants will not be able to ask questions. The Board discussed the voting process for the slate of nominees for the Board. Motion by Arnett, seconded by Liu, to conduct an electronic election prior to the Annual Meeting, with results announced at the annual business meeting. Motion approved.
- D. Board retreat schedule & agenda  
The Board discussed the agenda for the November retreat. It was the consensus of the Board to use Thursday morning and early afternoon for discussion of Ownership Linkage and business models, followed by the quarterly Board meeting later Thursday afternoon. The Friday morning session will continue the planning discussion on Ownership Linkage and business models. Dykhuis agreed to contact Eric Craymer about facilitating the meeting.
- E. Executive Director's contract  
Liu led discussion of the current contract. Pending final review by MCLS's attorney and vote by the Board, the current contract will be extended through December 31, 2012.

#### **V. Board Self-Assessment**

Board members offered their opinions on the work of the Board at the meeting.

#### **VI. Adjournment**

Motion to adjourn by Haka, second by Arnett. The meeting was adjourned at 1:52 p.m.