

**Midwest Collaborative for Library Services
Board Meeting Minutes
Concordia Theological Seminary
Fort Wayne, IN
August 4, 2017**

I. Call to Order 10:05 am

- A. Roll Call & Accountability of Meeting Preparation
Present: Brakel, Davis, Dykhuis, Eden, Frank-Wilson, Gallagher, Garrison, Helmen, Linderman, Mitchell, Scheuher, Shaw, Skib, Speer, Waterman
Guests: Ladiski, Kirkpatrick
Absent: Kern, Riley
- B. Approval of the Agenda Motion to approve agenda by Mitchell, seconded by Helmen. Motion Approved.
- C. Operational Consent Agenda Motion to approve agenda by Mitchell, seconded by Gallagher. Motion approved.
- D. Board Consent Agenda Motion to approve agenda by Mitchell, seconded by Garrison. Motion approved.

II. Executive Director

- A. Executive Director report
Dykhuis reported that consulting services is off to a good start. A contract has been signed with Branch District Library, and MCLS has responded to a request from Paw Paw District Library to provide facilitation as they wrap up their strategic planning process.

The request for quote for a review of library delivery in Michigan will be sent to selected consultants in the next couple of weeks. The deadline for the final report will be early 2018.

Dykhuis provided an overview of FY17 finances. Details will be provided in the Policy 2.5 monitoring report, which will be ready later in August.

III. Board Operation

- A. 2017 Elections & Ballot
1. Nomination Committee slate selection
Eden thanked the committee for their work and reviewed the slate.
 - Michigan At-Large: Kate Pohjola Andrade, Director, Woodlands Library Cooperative
 - Michigan Research Library: Arlene Weismantel, Senior Associate Director, Michigan State University
 - Michigan School Library: Terri Hart, Media Specialist, Franklin High School, Livonia Public Schools
 - Indiana Academic Library: Matthew Shaw, Dean of Libraries, Ball State University
 - Indiana Special Library: Barbara Gushrowski, Manager, Library Services, Community Health Network

Garrison made motion to approve slate. Seconded by Waterman. Motion approved.

2. Bylaws revision

Language for the by-laws revision was approved at the May meeting, and it will be included when the ballot goes out in September.

B. Executive Director salary survey results

Garrison and Davis gave the committee report. They described the process for gathering information and expect to have a final report at the November meeting.

C. Annual meeting

The 2017 annual meeting will be November 17. This year it will be only the business meeting and will be presented as a webinar.

D. 2017 Board Retreat Planning

Eric Craymer will facilitate the orientation and the retreat. Davis and Dykhuis will schedule a meeting with him to develop the retreat agenda.

IV. Ends Policy Development

A. Ends Policy Review Committee recommendations

Gallagher presented the report from the Ends Policy Review Committee. The Board had extensive discussion of the report. The committee will review the feedback from the full Board and update the document to present at the retreat.

V. Board Self-Assessment

Davis reported results of the written assessment of the May meeting, and Board members added oral comments about today's meeting.

VI. Adjournment at 1:25 pm